

Daily Cleaning Checklist

KITCHEN

- ☐ Wash or load dishes.
- ☐ Wipe down countertops and stove.
- ☐ Sweep floor.
- ☐ Take out the trash.
- ☐ Clean sink & faucets.

BATHROOMS

- ☐ Wipe down the toilet, sink, and shower/tub.
- ☐ Wipe down bathroom surfaces.
- ☐ Hang or replace towels.
- ☐ Empty bathroom trash.
- ☐ Wipe spots off the mirror.

LIVING ROOM

- ☐ Fluff pillows and cushions.
- ☐ Wipe surfaces (tables, shelves).
- ☐ Vacuum or sweep the floors.
- ☐ Tidy up clutter.

BEDROOMS

- ☐ Make the bed
- ☐ Tidy surfaces (nightstands, dressers).
- ☐ Put away clothes and laundry.

ENTRYWAY/HALLWAYS

- ☐ Organize shoes and outerwear
- ☐ Sweep/vacuum floor.

GENERAL HOUSE TASKS

- ☐ Sort mail and paperwork
- ☐ Tidy up clutter